

MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton, Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: marketlavpc@gmail.com

VAT Registration Number: 296 9715 35

Meeting of the Old School Committee to be held on

Tuesday 25th June 2019, at 7.15pm in the Old School, Market Lavington

Carol Hackett

Carol Hackett - Parish Clerk

	AGENDA ITEM
19/20-65	Election of Chairman To elect a Chair of the Old School Committee for the municipal year 2019/2020
19/20-66	Apologies for Absence To receive apologies for absence and consider reasons for non-attendance
19/20-67	Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda b) To receive any dispensation requests received
19/20-68	Minutes of Council Committee meeting To confirm and sign as a correct record the minutes of the Old School Committee meeting held on the 12th March 2019 (<i>copy attached</i>)
19/20-69	Adjournment for Public Discussion (maximum of 5 minutes) Opportunity for members of the public to speak on matters contained in this agenda
19/20-70	Update on actions agreed at last and previous meetings a) Hall Acoustics – Re-consider information received regarding acoustic panels – Cllr Myhill b) CCTV cameras – Listed Building Consent (LBC) application and Area Board grant application – Clerk. Finalise order requirements c) Installation of Broadband – Cllr Myhill d) PAT's tests – Cllr Davis e) External signage – Cllr Davis f) Imber Bus weekend – Noted planned arrangements as obtained by Cllr Earley
19/20-71	Old School Restoration Project a) Snagging / other outstanding issues – Update b) Exterior window repairs - Update
19/20-72	Old School Marketing and Publicity a) Update on actions agreed at last meeting i. Document detailing local entertainers and caterers etc. – Cllr Earley ii. Church Magazine advert – Clerk iii. Business Cards – Review design prepared by Cllr Davis b) 'Friends of Old School – Report c) Old School current and Future bookings – Review updated position (<i>spreadsheet attached</i>) d) Old School 'Feedback' forms – Review comments received
19/20-73	Risk assessments / CCTV Data Protection Impact Assessment (DPIA) a) Fire Risk Assessment – Annual review (<i>copy attached</i>) b) General Old School Risk Assessment – Annual review (<i>copy attached</i>) c) CCTV DPIA – Review draft assessment document (<i>copy attached</i>)
19/20-74	Old School General Matters a) Consider any maintenance matters that need to be dealt with

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	b) Other Old School business - Opportunity for individual Councillors / Non-Councillors / Clerk to bring any matter not on the agenda to the Committees attention – for information
19/20-75	Date of next Meeting Agree
19/20-76	Closure of meeting